

RESOLUTION NO. 14-14

**CENTRAL JERSEY EMPLOYEE BENEFITS FUND
CERTIFICATION OF ANNUAL AUDIT REPORT FOR
PERIOD ENDING DECEMBER 31, 2013**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

WHEREAS, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Executive Committee hereby states that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that the 2012 fund year be and is hereby closed.

ADOPTED: May 13, 2014

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

GROUP AFFIDAVIT FORM
CERTIFICATION OF FUND COMMISSIONERS
of the
CENTRAL JERSEY EMPLOYEE BENEFITS FUND

We the Fund Commissioners of the Central Jersey Employee Benefits Fund, of full age, being duly sworn according to law, upon our oath depose and say:

1.) We are duly elected members Fund Commissioners of the Central Jersey Employee Benefits Fund .

2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36 for the year 2013.

3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

GENERAL COMMENTS - RECOMMENDATIONS

_____ (L.S.)
_____ (L.S.)
_____ (L.S.)
_____ (L.S.)
_____ (L.S.)
_____ (L.S.)
_____ (L.S.)

Attest:

Secretary to the Fund

The Secretary of the Fund shall set forth the reason for the absence of signature of any members of the Executive Committee.

Important: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625.

RESOLUTION 15-14

**CENTRAL JERSEY HEALTH INSURANCE FUND
DECLARATION OF DIVIDEND**

WHEREAS, The Fund has a surplus balance in its closed year account of \$9,987,560 as of 12/31/12 (audited) and this balance is above and beyond what is necessary in the foreseeable future to assure the liquidity of the Fund;

NOW THEREFORE BE IT RESOLVED by the Executive Committee that

1. A dividend of \$750,000.00 be and is hereby declared and shall be payable from the closed year – contingency account.
2. Be it further resolved that closed year balances be returned to former members as follows:
 Allenhurst Borough 189.43
3. Dividends shall be distributed in accordance with the enclosed schedule, which is based upon share of assessments by fund year.
4. Any balances due and owing to the Fund from any member shall be reduced from the dividend prior to release.
5. Members shall have the option of receiving dividends in the form of either a check or credit against 2014 assessments. However, members are encouraged to avoid reducing appropriations by the amount of the dividend because the dividend is exceptional in nature and cannot be counted on to be duplicated in subsequent years. Members are therefore strongly encouraged to accept the dividend as a check rather than as a credit.
6. A certified copy of this resolution shall be filed with the N.J. Department of Community Affairs and the N.J. Department of Banking and Insurance.

CENTRAL JERSEY HEALTH INSURANCE FUND

ADOPTED May 21, 2014

BY:

CHAIRPERSON

ATTEST:

SECRETARY

CENTRAL JERSEY EMPLOYEE BENEFITS FUND	
2014 Dividend of \$750,000	
Member Name	DIV_2014
Aberdeen	6,783.00
Allenhurst	16.35
Allentown	3,338.85
Atlantic Highlands Borough	25,721.98
Barnegat Township	40,440.19
Brick Township	33,642.98
Brielle Borough	17,930.56
Eatontown Borough	61,502.82
Eatontown Sewerage Authority	2,228.24
Englishtown Borough	6,275.60
Hazlet Township	50,463.77
Interlaken	4,280.74
Keansburg Board of Education	5,100.88
Keyport	15.54
Lakewood Township	234,115.12
Manasquan	24,499.81
Manasquan River Regional Sewerage Authority	12,495.13
Manchester PBA	51,820.03
Manchester Township	45,808.05
Neptune City	906.73
Plumsted Township	7,407.74
Red Bank	73,436.02
Seaside Heights BOE	463.58
Ship Bottom Borough	18,058.61
Shrewsbury Township	1,345.14
Spring Lake	20,367.13
Surf City	289.95
West Long Branch	1,245.46
	<u>750,000.00</u>

**CENTRAL JERSEY HEALTH INSURANCE FUND
BILLS LIST**

**CONFIRMATION OF PAYMENT
APRIL 2014**

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Central Jersey Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2013

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceA</u>
000251			
000251	EXPRESS SCRIPTS, INC.	STEP THERAPY - 12/30/13	213.44
000251	EXPRESS SCRIPTS, INC.	STEP THERAPY - 12/30/13	1,901.37
			2,114.81
		Total Payments FY 2013	2,114.81

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceA</u>
000252			
000252	AETNA - MEDICARE ADVANTAGE	MEDICARE ADVANTAGE - 04/2014	55,216.00
			55,216.00
000253			
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 03/31/14	1,833.99
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 02/28/14	211.27
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 03/31/2014	211.08
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 01/27/2014	1,894.45
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 01/27/14	213.06
000253	EXPRESS SCRIPTS, INC.	STEP THERAPY - 02/28//14	1,838.93
			6,202.78
000254			
000254	AETNA	TPA FEE 04/2014	37,917.55
			37,917.55
000255			
000255	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 04/2014	4,282.20
			4,282.20
000256			
000256	PERMA	ADMIN - MEDICARE PART D - 04/2014	693.21
000256	PERMA	INTERNET DOCUMENTATION - 04/2014	208.33
000256	PERMA	POSTAGE FEE 04/2014	42.25
000256	PERMA	COBRA ADMIN - 04/2014	1,398.88
000256	PERMA	EXECUTIVE DIRECTOR - 04/2014	15,475.53
000256	PERMA	GASB 45 AUDITS - 04/2014	867.00
			18,685.20
000257			
000257	JOHN VATAHA	FUND ACTUARY 2ND QTR 2014	9,362.50
			9,362.50

000258			
000258	BERRY,SAHRADNIK,KOTZAS& BENSON	ATTORNEY FEE 04/2014	2,861.00
			2,861.00
000259			
000259	HOLMAN, FRENIA, ALLISON, P.C.	AUDITOR FEE 03/2014	1,813.00
			1,813.00
000260			
000260	STEPHEN MAYER	TREASURER FEE 04/2014	925.00
			925.00
000261			
000261	ALLSTATE INFORMATION MANAGEMNT	DEPT: 420 - ACT & STOR 03/31/2014	37.52
000261	ALLSTATE INFORMATION MANAGEMNT	DEPT: 420 - ACT & STOR 02/28/2014	37.52
			75.04
000262			
000262	IMEDECS, INC.	PROFESSIONA SERVICES - 3/31/2014	525.00
000262	IMEDECS, INC.	PROFESSIONAL SERVICES - 03/17/2014	475.00
			1,000.00
000263			
000263	CONNER STRONG & BUCKELEW	PROGRAM MANAGER FEE 04/2014	35,324.12
000263	CONNER STRONG & BUCKELEW	PLAN DOCUMENT - 04/2014	1,250.00
000263	CONNER STRONG & BUCKELEW	DENTAL COMMISSION - 04/2014	163.56
000263	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 04/2014	1,074.20
000263	CONNER STRONG & BUCKELEW	NEW MEMBER COMMISSION - 04/2014	4,275.74
			42,087.62
000264			
000264	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 04/2014	135,978.00
000264	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 04/2014	8,087.75
			144,065.75
		Total Payments FY 2014	324,493.64

TOTAL PAYMENTS ALL FUND YEARS \$ 326,608.45

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

**CENTRAL JERSEY HEALTH INSURANCE FUND
BILLS LIST**

Resolution No. 17-14

MAY

2014

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Central Jersey Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2014

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>Invoice</u>
000265			
000265	AETNA - MEDICARE ADVANTAGE	MEDICARE ADVANTAGE - 05/2014	34,544.00
			34,544.00
000266			
000266	AETNA	TPA FEE 05/2014	42,384.15
			42,384.15
000267			
000267	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 05/2014	4,282.20
			4,282.20
000268			
000268	PERMA	ADMIN - MEDICARE PART D - 05/2014	693.21
000268	PERMA	INTERNET DOCUMENTATION - 05/2014	208.33
000268	PERMA	POSTAGE FEE 05/2014	26.39
000268	PERMA	COBRA ADMIN - 05/2014	1,388.65
000268	PERMA	EXECUTIVE DIRECTOR FEE 05/2014	15,368.79
000268	PERMA	GASB 45 AUDITS - 05/2014	867.00
			18,552.37
000269			
000269	BERRY,SAHRADNIK,KOTZAS& BENSON	ATTORNEY FEE 05/2014	2,861.00
			2,861.00
000270			
000270	HOLMAN, FRENIA, ALLISON, P.C.	AUDITOR FEE 04/2014	1,813.00
			1,813.00
000271			
000271	STEPHEN MAYER	TREASURER FEE 05/2014	925.00
			925.00
000272			
000272	CONNER STRONG & BUCKELEW	POSITION BOND - 2014	1,078.00
			1,078.00
000273			
000273	ALLSTATE INFORMATION MANAGEMNT	DEPT: 420 - ACT - STOR - 04/30/2014	37.52

			37.52
000274			
000274	IMEDECS, INC.	PROFESSIONAL SERVICE - 4/18/14	200.00
000274	IMEDECS, INC.	PROFESSIONAL SERVICE - 4/17/14	475.00
000274	IMEDECS, INC.	PROFESSIONAL SERVICE - 4/18/14	425.00
			1,100.00
000275			
000275	CONNER STRONG & BUCKELEW	PROGRAM MANAGER FEE 05/2014	35,086.00
000275	CONNER STRONG & BUCKELEW	PLAN DOCUMENTS - 05/2014	1,250.00
000275	CONNER STRONG & BUCKELEW	DENTAL COMMISSION - 05/2014	146.18
000275	CONNER STRONG & BUCKELEW	HEALTHCARE REFORM - 05/2014	1,144.72
000275	CONNER STRONG & BUCKELEW	NEW MEMBER COMMISSION - 05/2014	4,168.01
			41,794.91
000276			
000276	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 05/2014	144,904.80
000276	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 05/2014	8,053.75
			152,958.55
		Total Payments FY 2014	
	302,330.70		

TOTAL PAYMENTS ALL FUND YEARS \$ 302,330.70

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer